

**JAMIESON PRIMARY SCHOOL**

**DATE: 17<sup>th</sup> September 2020.**

**NB We will try to get through the agenda quickly before Alby Freijah holds his Webex briefing from 4.30-5.30.**



1. **WELCOME AND CALL TO ORDER:** 16:06
2. **ATTENDANCE:**
  - a. **Non DET councillors:** Rebecca Bolwell (RB), Kate Berg (KB), Alycia Lindsay (AL)
  - b. **Community councillors:** Peter Horan (PH)
  - c. **DET members:** Jayne Thackray (JT) Genevieve Bolwell (GB)
  - d. **Apologies:**
  - e. **Observers/non-council attendees:** Ben Moyle (BM))
3. **DECLARATION OF A QUORUM:** Yes **ATTENDANCES 6. DET: 2 NON-DET:4**
4. **DECLARATIONS OF CONFLICTS OF INTEREST:** **None noted.**
5. **MINUTES OF PREVIOUS MEETING HELD:**
  - a. **Motion:** Minutes are a true and correct record of the previous meeting:  
**Moved:** Peter Horan **Seconded:** Alycia Lindsay **Carried:** Unanimous
6. **BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING:**
  - a) Gas Heater in senior classroom hasn't been checked yet. Plumber coming in today.
7. **CORRESPONDENCE INWARDS DET:**
  - a. COVID - Wealth of info, changes rapidly. Parents updated.
  - b. VSBA- School teacher House. GB advised DET that the principal position was to be advertised in term 4 and that we expected to offer a teacher house as part of the position. Emails have passed between GB & VSBA. **Verbal assurance that the schoolhouse will be retained by DET!**
  - c. Rolling Facilities signed off- 5 year Maintenance plan completed. Actions are now on the calendar.
  - d. Alby Freijah- Review postponed to 2021.
8. **CORRESPONDENCE INWARDS OTHER:**
  - a. Michael Carr-Greg- Parenting – now available. – Leanne will email link and passwords to families to access.
  - b. Sporting Schools- pay back Term 3. Booked term 4- swimming & tennis (awaiting funding)
9. **CORRESPONDENCE OUTWARDS DET:**
  - a. NCCD- Nil return
10. **CORRESPONDENCE OUTWARDS OTHER:**
11. **FINANCE COMMITTEE REPORT:**
  - a. Write off family invoices. Tulk & Russell. Motion: that SC authorises the write-off of bad debts as per document.
  - b. **Moved:** Bec Bolwell **Seconded:** Peter Horan. **Carried:** Unanimous.
  - c. Summary of financial position presented by Peter Horan. – Peter explained the statement to SC, deficit for month. 25K surplus YTD. Ahead of our budget. Looking good for the year.
  - d. All reports tabled.

**Motion:** That SC accepts the financial reports (cash flow, balance sheet and operating statement summary) as tabled by the finance committee.

**Approved: Moved:** Peter Horan **Seconded:** Jayne Thackray **Carried:** Unanimous

**12. EDUCATION & CURRICULUM:**



13.  **GROUNDS & MAINTENANCE:**

b) Grants:

- i. Schools Minor Capital Works Fund –Major grant applied for. 14<sup>th</sup> August submitted. TBA.
- ii. Bushfire funding – Prioritised the items to be done for our BARR works.
  1. Gutters, tree trimming, summer mowing.
  2. Installation of river pump and piping.

14.  **EXCURSIONS REQUIRING SCHOOL COUNCIL APPROVAL:**

- a. Costing for CBTS- Queenscliff. \$50 (includes meals, accommodation, fully supervised programming 9-5 by CBTS staff). Other costs will be bus, Monday and Friday in transit activities and evenings such as ten-pin bowls and mini-golf etc. WOW!
- b. Motion: SC approves the camp to Queenscliff expenses. **Moved:** Peter Horan **Seconded:** Jayne Thackray **Carried:** Unanimous.

15.  **EXCURSIONS REQUIRING REGIONAL DIRECTOR'S APPROVAL: Nil**

16.  **EXCURSIONS REQUIRING THE PRINCIPAL'S APPROVAL: Nil**

**Student Excursions and Events- Complete NIL**

**FYI Staff Development & Meetings- Complete**

- Webex Principal briefings each week.
- BMW Network Webex meetings.
- Area Meeting August 12<sup>th</sup>.
- BASTOW- Literacy Leaders Training. Mr. Moyle
- LearnEd modules
- FISO group meeting Aug. 20<sup>th</sup>
- All staff have completed their mid-cycle PDP reviews, with 'on track' outcomes for all.

**Staff Development & Meetings- Coming Up.**

- BASTOW- numerous
- LearnEd- various.

17.  **SCHOOL POLICY DEVELOPMENT:**

- Cash handling Policy
  - i. Motion: That SC endorses the new policy as tabled.

**18. PRINCIPAL'S REPORT: 4.30 p.m.**

**Webex presentation & Q&A from SEIL- Alby Freijah.** Principal position will be advertised in Term 4. There may be candidates wanting to visit & seek information from community & school stakeholders. SC President will be a member of the selection panel.

- GB- Carer's Leave was not enacted as Mr. Bolwell did not go ahead with surgery as planned.
- Long Service Leave 6/10-13/10 inclusive. Ben Moyle Acting Prin.
- Workcover Mr. Moyle – Returned on Tuesday August 11<sup>th</sup>.

19.  **OTHER WRITTEN REPORTS: Nil**

20.  **GENERAL BUSINESS AS LISTED:**

**FUNDRAISING**

21.  **NEXT MEETING:**

22.  **END OF MEETING: 4.30pm**

23. At the conclusion of the SC meeting, Genevieve Bolwell and Ben Moyle departed the room. Other school councillors and the president remained for the briefing about the Principal position by Alby Freijah.

President signs the minutes of the previous meeting. President signs each excursion approved by school council.

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Genevieve Bolwell

Date

Principal

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Rebecca Bolwell

Date

School Council President